

Renew same as last year (Specify design and message below.)

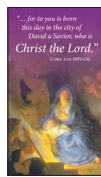
Account # _____
Church Name _____
Address _____
E-mail _____
Phone Number _____
Contact _____

Order forms can be faxed to 800.442.0669. Mass schedule, custom messages and signatures should be emailed to Christmas@osv.com.

1. DESIGN CHOICES



Wise Men
 English



Traditional
 English
 Bilingual



Stained Glass
 English



Nativity
 English



Child is Born
 English

Save \$33 when you submit your message and mass schedule via our **online template** at

www.osvoffertory.com/smtemplates.aspx (Folder messages and schedules not submitted through the online template will incur a \$33 setup fee.)

2. MESSAGE & SIGNATURE CHOICES

MESSAGE:

- A B C D
 Custom Message

Signature Line should read:

- Typeset in script font Emailing signature

3. SPECIAL MAILING ITEMS - CHOOSE ALL THAT APPLY

- Christmas Offering Envelope Advent Env - Frequency: Weekly (4) or ___/___/___
 Folder Immaculate Conception: Eng: H31 Eng/Span: 215
 Letterhead Solemnity of Mary: Eng: H27 Eng/Span: 211
 Newsletter Add Mail-Back Envelope to our package
 Christmas Flowers (for those parishioners who wish to mail in their offering)

COMPLETE EXTRA SETS:
(Sent unsealed to Parish) Qty _____

4. MAILING LIST DETAILS

Mail to: OLM List Active Inactive
OR New List Will be Sent ___/___/___
Approximate List Count: _____
 Add barcode Use Envelope No. Yes No
 Add box - "I've given online"

Please Send: 1st Class - Allow 3 weeks from
 3rd Class - Allow 4 weeks from proof approval
Ship week of: 11/6/17 - must mail this week if including Advent envelopes
 11/20/17 11/27/17 12/4/17 12/11/17 - must mail 1st class
*Please note, 3rd class mail may take up to 14 business days to deliver and 1st class mail can take up to 5 business days to deliver. Delivery times depend on location and Postal Processing centers.

5. INSERT INTO PERIODIC MAILING ORDER

- Christmas Envelope Folder Letterhead
 Mail-Back Envelope Advent Env - Frequency: Weekly or ___/___/___
 Christmas Flower Envelope: 468 Insert Date ___/___/___
 Immaculate Conception: Eng: H31 Eng/Span: 215
 Solemnity of Mary: Eng: H27 Eng/Span: 211

6. BULK CHRISTMAS PRODUCTS

Items shipped directly to your parish. Please indicate quantity and whether you want them printed or blank in the space provided. Printed envelopes are ONLY available in quantities of 500 or more and will include: Church name, city, state, parishioner name line, env. # line and address line.

Item Description	Bulk (increments of 50)	Item Description	Bulk (increments of 50)
Immaculate Conception <input type="checkbox"/> Eng - H31 <input type="checkbox"/> Eng/Span - 215	Qty: _____ <input type="checkbox"/> Printed <input type="checkbox"/> Blank	Christmas Offering Envelope	Qty: _____ <input type="checkbox"/> Printed <input type="checkbox"/> Blank
Solemnity of Mary <input type="checkbox"/> Eng - H27 <input type="checkbox"/> Eng/Span - 211	Qty: _____ <input type="checkbox"/> Printed <input type="checkbox"/> Blank	Christmas Folder	Qty: _____ <input type="checkbox"/> Printed <input type="checkbox"/> Blank
Christmas Flower - 468	Qty: _____ <input type="checkbox"/> Printed <input type="checkbox"/> Blank	Christmas Letterhead	Qty: _____ <input type="checkbox"/> Printed <input type="checkbox"/> Blank
Advent Offering Envelope - 228	Qty: _____ <input type="checkbox"/> Printed <input type="checkbox"/> Blank	#9 Letterhead Window Envelope	Qty: _____ <input type="checkbox"/> Printed
		Newsletter	Qty: _____ Printed Only

7. RELATED PRODUCTS!

BULLETIN INSERTS AND PAMPHLETS 50 PER PACK. BULK DISCOUNTS AVAILABLE.

Title	English	Spanish
"Prepare the Way" Advent Bulletin Inserts	X1899 Qty: _____	X1900 Qty: _____
"How to Celebrate Advent" Pamphlet	P426 Qty: _____	P442 Qty: _____
"Prepare the Way for the Lord: A Family Advent Guide" Pamphlet	P1630 Qty: _____	P1631 Qty: _____
"How to Celebrate Christmas as a Catholic" Pamphlet	P427 Qty: _____	P443 Qty: _____
"The Twelve Days of Christmas: Celebrating the Season as Catholics" Pamphlet	P1038 Qty: _____	P1039 Qty: _____
"Welcome, Thank you for Coming" Pamphlet	P1654 Qty: _____	P1655 Qty: _____
"An Advent Pilgrimage" Booklet	X1579 Qty: _____	N/A
"Advent and Christmas with Mary" Booklet	X1926 Qty: _____	N/A